

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING

February 10, 2020 – 5:30 p.m.

Brownville-Glen Park Elementary School - Cafeteria

MINUTES

REGULAR MEETING

The meeting was called to order at 5:30 p.m. by President Klindt, followed by the Pledge of Allegiance.

MEMBERS PRESENT - Sandra Young Klindt, President; Natalie Hurley, Vice President; Daniel Dupee II; Tiffany Orcesi; Jamie Lee; Albert Romano, Jr.; Kelly Milkowich

OTHERS PRESENT – Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Gary Grimm, Operations Manager / Transportation Supervisor; Melissa Nabinger, Director of Student Services; Nicole Donaldson, Principal Jr.-Sr. High School; Laurie Nohle, Assistant Principal Jr.-Sr. High School; David Ramie, Principal Dexter Elementary; Joseph O'Donnell, Principal Brownville Glen Park Elementary; Debra L. Bennett, District Clerk; Faculty; Students

A. PRESENTATIONS

- Classroom presentations by 4th Grade Co-Teachers Sherri Nichols, Laurie Comins, Paula Ahlheim, Lisa Sampson

B. APPROVAL OF AGENDA

Motion for approval by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 7-0.

C. PUBLIC COMMENT REQUESTS – No requests at this time.

D. CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kelly Milkowich, and seconded by Jamie Lee - Motion approved 7-0.

1. Approval of Minutes as listed:
 - January 6, 2020 – Regular Meeting
2. Approval of Building and Grounds Requests as listed:
 - DEX cafeteria – March 2 & March 4, 2020 from 6:00 p.m. to 8:00 p.m. – Dexter Citizens' Committee – Dexter Baseball/ Softball Sign-ups
 - DEX baseball/softball fields – Monday-Saturday April 16, 2020 through July 31, 2020 from 5:30 p.m. to 9:00 p.m. weekdays and 10:00 a.m. to 4:00 p.m. Saturdays
 - JSHS baseball field – Monday-Saturday May 25, 2020 through August 14, 2020 from 5:30 p.m. to 9:00 p.m. weekdays and 10:00 a.m. to 4:00 p.m. Saturdays – Dexter Citizens' Committee for 2020 Babe Ruth Baseball Season
3. Approval of Conferences and Workshops as listed:
 - Jason Valentin – Basic Bus Driver Course – JLBOCES – February 18-21, 2020
 - Barbara J. Case – Ferrara Fiorenza School Law Briefing – Ramada Inn, Watertown – February 26, 2020
 - Michael Parobeck – Ferrara Fiorenza School Law Briefing – February 26, 2020
 - Barbara J. Case – Rural Schools Association of NYS Board of Directors Meeting w/expenses – Latham, NY – April 24, 2020
 - Kristi Bice – nVision User Group Meeting – JLBOCES – May 29, 2020
 - Rebecca Flath – nVision User Group Meeting – JLBOCES – May 29, 2020
4. Approval of Conferences and Workshops as per *My Learning Plan Report*
5. Approval of Financial Reports / Warrants for December 2019

E. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information from Board Members – Comments regarding the play *Beauty And The Beast*: Fantastic, Awesome, Professional level of performances, and Wonderful

2. Staff Member Reports
3. Staff Member Presentations – as above

Items for Board Information

4. Board Information – Members of the Jefferson-Hamilton-Herkimer-Oneida Board of Cooperative Education Services (BOCES) whose terms will expire are listed below. Deadline for receipt of nominations is Wednesday, March 23, 2020.
 - Alice M. Draper – Belleville Henderson Central School District – Term expires 6/30/2020
 - Jennifer L. Jones – Beaver River Central School District – Term expires 4/2020 (appointed)
 - Barbara A. Lofink – Carthage Central School District – Term expires 6/30/2020
 - Grace H. Rice – South Lewis Central School District – Term expires 6/30/2020
5. Board Information – Jefferson-Lewis BOCES Component School District Boards of Education and Trustees will **vote on the Election and Proposed 2020-2021 BOCES Administrative Budget on Tuesday, April 21, 2020**. A special Board of Education meeting for the purpose of the vote/election will be required on that date. **Following discussion, the April 21st Special Meeting will be held in the District Conference Room, and will begin at 7:00 a.m.**
6. Board Information – 1st Quarter Marking Period Data for review: JSHS and Elementary
7. Board Information – Invitation to Jefferson-Lewis School Boards Association’s Legislative Breakfast – March 6, 2020 – Please RSVP by February 28th.

Items for Board Discussion / Action

8. Board Action – Policy Review
 - 2nd Reading/Adoption – (*New*) **Policy #7470 – STUDENT REGISTRATION AND PRE-REGISTRATION TO VOTE**
Motion for approval by Tiffany Orcesi, seconded by Daniel Dupee, with motion approved 7-0.
9. Board Action – **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve the following: **Because six months or more have passed without challenge to the most recent election and budget vote, held May 21, 2019, that the ballot box be opened and the ballots contained therein, together with any unused ballots be destroyed.**
Motion for approval by Tiffany Orcesi, seconded by Albert Romano, with motion approved 7-0.
10. Board Action – Approval of Biennial Review: **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **Biennial Review of the Plan for Commissioner’s Regulations Part 100.11 School Based Planning and Shared Decision Making**
Motion for approval by Natalie Hurley, seconded by Jamie Lee, with motion approved 7-0.
11. Board Action - Adoption of the following **Resolution for Lead Evaluator of Teachers:**
WHEREAS, the Board of Education has been provided evidence that the following have completed training which meets the requirements of 8 NYCRR 30-2.9 and the General Brown Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of Teachers, therefore, **BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the following be certified as Lead Evaluator of Teachers:**
 - Melissa Nabinger (11/18/2019)
 Motion for approval by Kelly Milkowich, seconded by Albert Romano, with motion approved 7-0.

12. Board Action – Approval of the **2019-2020 Department Chairs** as listed:

Department	Chair
English	Michelle Lamon
Social Studies	Brian Nortz
Math	Susan Menapace
Science	William Covey

Motion for approval by Natalie Hurley, seconded by Kelly Milkowich, with motion approved 7-0.

13. Board Action – Approval of donations totaling \$300 for our FIRST®Tech Challenge Robotics Team
Motion for approval by Albert Romano, seconded by Kelly Milkowich, with motion approved 7-0.

14. Board Action – Approval for **Family and Consumer Sciences / FCCLA students to attend overnight Leadership Conference and competition** from March 31, 2020 to April 2, 2020 at the Villa Roma Resort and Conference Center, Calicoun, NY. Motion for approval by Jamie Lee, seconded by Albert Romano, with motion approved 7-0.

15. Board Action - Approval of **Committee on Special Education Reports**
Motion for approval by Daniel Dupee, seconded by Natalie Hurley, with motion approved 7-0.

F. ITEMS FOR BOARD ACTION – PERSONNEL

16. Board Action Personnel changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed is made by Kelly Milkowich, seconded by Tiffany Orcesi, with motion approved 7-0.

(A) Retirements: none

(B) Resignations:

Name	Position	Effective Date
Richard Butler	4-Hour Aide	01/17/2020
Paul R. Locy, Sr.	Bus Driver	02/10/2020
Alexander J. Finley	Elementary Teacher	08/31/2020

(C) Appointments:

Name	Position	Annual Salary / Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Bruce Matthews	Substitute Bus Driver	\$15.14 per hour		Emergency appt. 01/16/2020
Zachary F. Barker	Substitute Teacher/Substitute Aide	\$85 per day / \$11.91 per hour		Emergency appt. 01/28/2020
Alicia L. Hewitt	Substitute Teacher Aide	\$11.91 per hour		02/11/2020
Cindy L. Parker	Substitute Teacher Aide	\$11.91 per hour		02/11/2020
Aaron H. Joyner	Substitute Bus Driver	\$15.14 per hour		02/11/2020
Alexander J. Finley	Art Teacher	\$61,695 annually-Step 14 (MB+39)	3-year probationary appt. in the tenure area of Art eff. 09/01/2020	09/01/2020

G. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

17. FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

Motion for approval by Albert Romano, seconded by Daniel Dupee, with motion approved 7-0.

- **Alicia L. Hewitt** – Substitute Teacher Aide
- **Cindy L. Parker** – Substitute Teacher Aide

H. SUPERINTENDENTS’ REPORTS

18. Assistant Superintendent - Mrs. Smith shared information regarding the Executive Budget and lack of information on the tax cap at this time.

19. Superintendent - Mrs. Case shared progress on our Grief Response Plan.

I. CORRESPONDENCE & UPCOMING EVENTS

20. Correspondence Log

J. ITEMS FOR NEXT MEETING - Monday, March 9, 2020 - Regular Meeting will begin at 5:30 p.m. in the General Brown Room

K. PROPOSED EXECUTIVE SESSION

21. **A motion is requested to enter executive session** for discussion of a specific current legal matter.

Motion for approval by Jamie Lee, seconded by Tiffany Orcesi, with motion approved 7-0. Time entered: 6:50 p.m.

- Mrs. Bennett was excused from the meeting at 6:50 p.m.
- The following motions were provided by Clerk Pro-tem Barbara J. Case

L. RETURN TO OPEN SESSION

22. **A motion is requested to adjourn the executive session** and reconvene the regular meeting.

Motion for approval by Jamie Lee, seconded by Natalie Hurley, with motion approved 7-0. Time: 7:04 p.m.

M. MOTION FOR ADJOURNMENT

23. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Daniel Dupee, seconded by Tiffany Orcesi, with motion approved 7-0. Time adjourned: 7:04 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated February 10, 2020